

CALL TO ORDER

Mayor Paul Helenberg called the January 13, 2020 regular meeting of the Castle Rock City Council to order at 7:30 PM, followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Earl Queen, and Ellen Rose. Councilmember Paul Simonsen was excused.

Also present: Librarian Vicki Selander, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, Student Representative Maddie Neves, and Clerk-Treasurer Carie Cuttonaro.

AGENDA APPROVAL

Councilmember Queen made a motion, seconded by Kessler to approve the agenda. Motion carried by roll call vote, unanimous 'Aye'.

BUSINESS FROM THE FLOOR

None

DEPARTMENT REPORTS

City Engineer Tom Gower

- Powell Rd Water Main Liner project advertised for bids; bid opening is January 21, 2020 at 2:00 PM.
- Dougherty Dr Reconstruction project advertised for bids; bid opening is January 28, 2020 at 10:00 AM.

Librarian Vicki Selander

- Adult winter reading program begins January 25, 2020.
- Friends of the Library contributed money for contract for the e-books in 2020.

Council and Ad Hoc Committees

Mayor Helenberg

- attended the homeless ad hoc committee meeting last week. Kurt Sacha was appointed to chairman. Next meeting is the 21st.
- Humane Society of Cowlitz County final 2019 report shows conflicting counts.
- appointed the following committee and department representatives for 2020:

2020 Committee and Departmental Appointments		
Council Liaison to City Departments		
Law Enforcement	Earl Queen	
Court	Lee Kessler	
Finance	Art Lee	
Library	Ellen Rose	
Parks/Public Works	Paul Simonsen	
Committee Appointments	Appointed	Alternate
Mosquito Board	Paul Helenberg	
911 Authority Board	Scott Neves	
Lower Columbia Community Action Council	Paul Helenberg	
Emergency Management Advisory Committee	Paul Helenberg	
Cowlitz Public Health Advisory Committee	Ellen Rose	
Cowlitz-Wahkiakum Council of Governments (CWCOG)	Paul Helenberg	Dave Vorse, Carie Cuttonaro
Regional Transportation Planning Organization (TAC)	Dave Vorse	
Southwest WA Regional Transportation Planning (SWRTPO)	Paul Simonsen	

Regional Information Forum	Dave Vorse	Carie Cuttonaro
Cowlitz Economic Development Council	Paul Helenberg	
Watershed Management/Salmon Recovery Committee	Dave Vorse	Paul Helenberg
Regional Utility Board (2 Elected Reps)	Paul Helenberg	Art Lee
CDBG Home Rehab Committee	Ellen Rose	Art Lee
Chamber of Commerce	Paul Helenberg	Dave Vorse
CARE Coalition	Art Lee	Earl Queen
Housing Advisory Committee	Ellen Rose	
Vulnerable Adult Task Force	Scott Neves	
Public Information Officer (PIO)	David Vorse	
Audit Committee Members (3)	Meetings - Ellen Rose, Art Lee Signatures - Ellen Rose, Art Lee, Lee Kessler	

Councilmember Kessler

-the Historical Society was appreciative to receive a letter from the owner of Mt. St. Helens Motel for use in their grant application to increase tourism in the SR504 corridor.

Public Works Director Dave Vorse (on behalf of Nancy Chennault, CRCDA Representative)

-reported that the Festival of Lights was a very good day. Crowd started at 2:00 PM when the 1st and 2nd graders were performing on stage. Based on the drone footage over the parade, it is estimated there were 7,500 people in attendance during the parade. It is estimated a total of 8,000 visitors attended the festivities.

Student Representative Maddie Neves

-2nd semester ends January 24; goal for next semester is to focus on instruction in classrooms and the culture of the school.

-during the last week of school before winter break, staff won the basketball tournament against the students.

-HS is averaging about 91% of student attendance for the year; down 4% from the beginning of the school year.

-student count is 453, increased by 2 students since December.

-girls basketball has 5 wins and 5 losses; began to play league after winter break.

-boys basketball has 6 wins and 3 losses

-wrestling has 2 losses to larger schools.

-Upcoming Events:

-monthly, students serve lunch at Ryderwood Senior Center

-weekly, students serve lunch at Castle Rock Senior Center

-2/14/2020 is Sock Hop for senior citizens

-3/3/2020 band concert

-3/5/2020 choir concert

CONSENT AGENDA

Meeting Minutes & Invoices

1. Approve the minutes of the December 9, 2019 Regular Council Meeting.
2. Approve the December 2019 invoices as described in the Fund Transaction Summary Report, in the amount of \$358,223.41.

Councilmember Queen made a motion seconded by Rose to approve the Consent Agenda. Motion carried by roll call vote, unanimous 'Aye'.

OLD BUSINESS

None

NEW BUSINESS

1. Councilmember Kessler made a motion, seconded by Rose to approve the Master Service Agreement with Language Line Services, Inc., to provide interpreting services at a cost of \$0.98 per minute. Motion carried by roll call vote, unanimous 'Aye'.
2. Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2020-01, an ordinance of the City of Castle Rock, Washington repealing Chapter 5.08 on Ambulance Services Rates, on first reading. Motion carried by roll call vote, unanimous 'Aye'.
3. *This item was tabled.* *Ordinance No. 2020-02, an ordinance granting a franchise to Comcast of Florida/Michigan/New Mexico/Pennsylvania/Washington, LLC and fixing the terms and conditions, on first reading.*

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:46 PM.



Clerk-Treasurer Carie Cuttonaro



Mayor Paul Helenberg